

**City of Hudson – Department of Public Works  
Division of Public Properties-Cemeteries  
January 19, 2010 Cemetery Board Meeting  
7:30PM Public Works Department**

**Board Minutes:**

In Attendance: Frank Comeriato, Assistant PW Director; Doug Hasbrouck, Council Liaison; JoAnn Moore; Kirk Prochaska, Chairman; Tom Vince; Joan Brandon

Absent: A.J. Stokes

**OLD BUSINESS:**

1. Introduced Cemetery Sexton Randy Maag and explained his cemetery work background.
2. Explained that expansion project was completed and we are waiting on final mapping to come in. Will begin sales in spring.

**New Business:**

1. Explained PW Department reorganization and how it will affect cemetery operations. Indicated that Sexton will take on sales and funeral service arrangements.
2. Announced receiving \$2000.00 grant for tree planting in the new section from the Hudson Garden Club and thanked Joan Brandon for her guidance with regards to the availability of and application for the grant.
3. Personnel Update – Sexton and regular part-time employee for winter.
4. Maintenance update – minor tractor and snow brush repairs. Winter maintenance on mowers and lawn care equipment.
5. Explained 2009 total revenues of 97% of projections.
6. 2010 budget – explained capital for road repairs and trees for new section. Discussed rate increases for spring of 5% across the board for goods and services. Mr. Prochaska advised keeping grave prices under \$1000.00 per grave. Mr. Hasbrouck suggested that the Assistant PW Director and the Finance Director establish a dollar amount that could be paid back to the general fund each year for the funding of the new St. Mary's section. Mr. Comeriato agreed to work with Mr. Knoblauch to do so.

Meeting adjourned at 8:35pm