



PUBLIC WORKS • 1769 Georgetown Road • Hudson, Ohio 44236 • (330) 342-1750

## **COMMEMORATIVE DONATION PROGRAM**

For the Downtown District, Greens, Cemetery and Parks

*The City of Hudson invites you to participate in our Commemorative Donation Program. The program provides an opportunity to commemorate a special person or occasion with the placement of a memorial that enhances our community. To participate in the program a fee ranging from \$200 – \$2,000 made payable to The City of Hudson will be collected depending on the memorial and plaque/paver options selected. The fee covers the cost of the memorial, the commemorative plaque, delivery and installation. The City will contact you to discuss memorial, plaque and location options.*

**Donor Name:** \_\_\_\_\_

**Contact Name (if Organization):** \_\_\_\_\_

**Donor Address:** \_\_\_\_\_

**Donor Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Amount of Donation:** \_\_\_\_\_

**Occasion:**  Celebration  Memorial  Remembrance  Recognition

**Memorial Selected:**  Evergreen Tree  Flowering Tree  Shade Tree  Bench  
 Bat House (Parks only)  Purple Martin House (Parks Only)

**Desired location:** \_\_\_\_\_

*I would like the City to send a note acknowledging the donation to:*

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

Donation Amounts
\$200 Bat House attached to an existing tree (parks only)
\$350 Purple Martin House with post (parks only)
\$400 Tree
\$2000 Bench

Make check payable to “The City of Hudson” and send with application to: **The Public Works Department, Attn: Commemorative Donation, 1769 Georgetown Rd. Hudson, Ohio 44236**  
Pay online at [www.hudson.oh.us/177/Memorial-Programs](http://www.hudson.oh.us/177/Memorial-Programs).

**Message for Brick Paver (for tree donations):** (Up to 3 lines; 20 characters per line. Subject to approval. No advertisements or promotional messages)


**Message for Bench Plaque:** (Up to 4 lines; 14 characters per line. Subject to approval. No advertisements or promotional messages)


**Tree Donation Notes:** *A 2-inch diameter, 5-8 foot tall shade or flowering tree will be planted. Evergreen trees or larger diameter trees will be planted only upon consultation with the Arborist. It is the discretion of the Arborist to determine when the tree will be planted. Tree donations will be listed and kept at the Hudson Library and Historical Society's Tree Donation Archive Book. Consideration will be given by the City Arborist for requested type of tree for a specific location. The City has a Master Tree Planting Plan.*

Signature/Date of employee receiving donation: \_\_\_\_\_

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**For Office Use Only:**

**Name of tree - Common name and scientific name:** \_\_\_\_\_

Location of Tree: \_\_\_\_\_

Date scheduled for planting: \_\_\_\_\_

Date tree tagged, staked and planted: \_\_\_\_\_

Date Paver installed: \_\_\_\_\_

**Date acknowledgment letters sent:** \_\_\_\_\_

**Date entered in Hudson Library and Historical Society's Tree Donation Archive Book (Contact Hudson Garden Club):** \_\_\_\_\_