



PUBLIC WORKS • 1140 Terex Road • Hudson, Ohio 44236 • (330) 342-1750

COMMEMORATIVE DONATION PROGRAM

For the Downtown District, Greens and Parks

The City of Hudson invites you to participate in our Commemorative Donation Program. The program provides an opportunity to commemorate a special person or occasion with the placement of a memorial that enhances our community. To participate in the program a fee ranging from \$200 – \$3,000 made payable to The City of Hudson will be collected depending on the memorial and plaque/paver options selected. The fee covers the cost of the memorial, the commemorative plaque, delivery and installation. The City will contact you to discuss memorial, plaque and location options.

Donor Name: _____

Contact Name (if Organization): _____

Donor Address: _____

Donor Phone Number: _____

Email Address: _____

Amount of Donation: _____

Occasion: Celebration Memorial Remembrance Recognition

Memorial Selected: Evergreen Tree Flowering Tree Shade Tree Bench
 Bat House (Parks only)

Desired location: _____

*Note: We are currently **not** accepting tree or bench donations at Hudson Springs Park or tree donations for Barlow Farm Park.*

I would like the City to send a note acknowledging the donation to:

Name: _____

Address: _____

Phone Number: _____

Donation Amounts
\$200 Bat House attached to an existing tree (parks only)
\$400 Tree
\$3000 Bench

Make check payable to “The City of Hudson” and send with application to: **The Public Works Department, Attn: Commemorative Donation, 1140 Terex Road, Hudson, Ohio 44236**
Pay online at www.hudson.oh.us/177/Memorial-Programs.

Message for Brick Paver (for tree donations): (Up to 3 lines; 20 characters per line. Subject to approval. No advertisements or promotional messages)

Message for Bench Plaque: (Up to 4 lines; 14 characters per line. Subject to approval. No advertisements or promotional messages)

Tree Donation Notes: *A 2-inch diameter, 5-8 foot tall shade or flowering tree will be planted. Evergreen trees or larger diameter trees will be planted only upon consultation with the Arborist. It is the discretion of the Arborist to determine when the tree will be planted. Tree donations will be listed and kept at the Hudson Library and Historical Society's Tree Donation Archive Book. Consideration will be given by the City Arborist for requested type of tree for a specific location. The City has a Master Tree Planting Plan.*

Signature/Date of employee receiving donation: _____

For Office Use Only:

Name of tree - Common name and scientific name: _____

Location of Tree: _____

Date scheduled for planting: _____

Date tree tagged, staked and planted: _____

Date Paver installed: _____

Date acknowledgment letters sent: _____

Date entered in Hudson Library and Historical Society's Tree Donation Archive Book (Contact Hudson Garden Club): _____